

# Crawford County Fair, Inc.

## 2020 Vendor Contract

July 7-11, 2020

**CHAIRMAN:** Rachael Harris email: [rharris0509@yahoo.com](mailto:rharris0509@yahoo.com)  
Tara Moody email: [moodyta007@gmail.com](mailto:moodyta007@gmail.com)  
Cuba Chamber Office 877-212-8429 or 573-885-2531

### CATEGORIES AND PAYMENT

**FOOD BOOTH:** Fee \$150.00. This includes any type of food that will not compete with the fair board food stand, carnival or cattlemen association including but not limited to fish sandwich, hot dogs, French fries, hamburgers, cheeseburgers, bbq pork, beef brisket, rib eye sandwich, funnel cake, cotton candy, cheese balls, nachos, and pretzels.

**NOVELTY FOOD BOOTH:** Booth fee \$150.00. This would include but not limited to ice cream, novelty drinks, etc. Not to compete with the carnival food booth.

**NOVELTY BOOTH:** Booth fee \$100.00. The following items may NOT be sold during the fair. Any form of fireworks, popping, or exploding devices, knives, or anything unlawful. Other items may be determined by the fair board as offensive or dangerous. You will be asked to return them to your vehicle.

**BUSINESS DISPLAY:** Business in Crawford County fee \$50.00 out of Crawford County \$50.00. This is for information only. A business may take orders and deliver after the fair.

**LARGE BUSINESS ITEMS:** Must accommodate the depth required. Additional space may be purchased as mentioned above in general rules.

**NON-PROFIT ADULT ORGANIZATION/DISPLAY ONLY:** Booth fee \$50.00 Display for public information only, and is not available for commercial vendors. Informational literature, advertising pens, calendars, note pads, etc. may be given away. SALES OF ITEMS ARE STRICTLY PROHIBITED.

**NON-PROFIT YOUTH ORGANIZATIONS/DISPLAY ONLY:** Booth fee is \$25.00. CCF will determine what is allowed on an individual basis.

**DUNKING BOOTH:** Booth fee \$50.00. A \$500,000 liability insurance policy endorsing the CCF as the insured must be purchased by the vendor. A copy must accompany the form.

**ANIMAL, VEHICLES, EQUIPMENT, MECHANICAL RIDES:** Booth fee \$200.00. Charges include adequate booth space. Each ride requires individual agreement. Each ride vendor agrees to liability insurance to cover ride and endorse the CCF. Must accompany the form.

### HOURS

- All concessions shall be open for business and staffed during the entire time the fair is open to the public.
- No business shall be conducted in any place other than your assigned booth space. The hours are as follows:

Tuesday	6PM-10PM
Wednesday	6PM-11PM
Thursday	5PM-11PM
Friday	5PM-12PM
Saturday	12 Noon-12PM

*In the event of rain, vendors are expected to open their booths within one hour of the rain ceasing. You may remain open earlier or later as crowd permits. Check schedule for events.*

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### SETUP & DEPARTURES

- Check In - You will receive location of booth space, power hookups, and general information about the fair when you check in at the Caboose.
- Set Up - All concession operators shall be set up on Wednesday unless other arrangements have been made with the chairman. No booth will be allowed to set up after the fair starts each day.
- Restock - All booths should be restocked one hour before the booth opening time.
- Departures - No early break downs on Saturday night. All booths should be broken down by noon on Sunday.

### GATE PASSES

Everyone working the booth over the age of 4 will need a pass.

- Season pass - \$30
- Daily passes - Tues. -FREE, Wed. -\$15, Thurs.- \$15, Fri. - \$20.00, Sat. -\$25.00

*No daily passes are available in advance. You may exchange your season pass for an arm band when you set up. Everyone will be required to wear armbands.*

### GENERAL BOOTH RULES

Spaces will be a 12'X12" space. Booth fees double for an additional 12'x12' space. Hitches, tie downs, ramps, and extensions must remain in the allotted space.

**NOTE: At the discretion of the Crawford County Fair (CCF), certain types of attractions may require an individual contract and/or a certificate of insurance.**

**\*\* The Crawford County Department of Health will inspect all food booths before opening. There is an additional \$25 licensing fee to be paid to the Health Department. The form is included and a separate check for \$25 payable to Crawford County Health Department and mailed to the address on the form. This fee is not included in Vendors Fees.**

### TERMS AND CONDITIONS

The Crawford County Fair is a **FAMILY EVENT**, and vendors should plan their merchandise mix with that in mind. If any merchandise is found to be objectionable to a family audience, vendors will be asked to remove their articles.

### TERMINATION RIGHTS

The CCF, through its Concessions Committee, reserves the right to exclude any item or vendor. Termination of operation of any vendor may occur at any time during the fair if items sold or displayed are not of the highest quality as determined by CCF. **NO REFUNDS WILL BE GIVEN.** Also CCF reserves the right to terminate this agreement at any time if the vendor, in the judgment of CCF, commits any detrimental to the purpose of the fair, fails to cooperate with the representatives of CCF or breaches any of its agreements herein. No refunds will be given if concessionaire decides to leave early for any reason.

### PREMISES

Vendor warrants that the premises shall be left in as good condition as the vendor found them; this includes picking up and disposal of trash at and around your booth.

### RAFFLES & DRAWINGS

Any vendor may encourage higher traffic levels at their booth by offering raffles or drawings. Winners may be posted daily.

### SECURITY

Although general security will be provided throughout the fair, we suggest you take additional precautions and lock up all unnecessary extension cords, and loose items. The CCF and the City of Cuba will not be held responsible for any damages, loss, or expenses arising out of the activities of CCF.

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### INDEMNIFICATION

The vendor agrees to indemnify CCF, any of its sponsors, and the City of Cuba against loss resulting from any activity of the vendor during the Crawford County Fair.

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**Items to be sold/displayed** - First time vendors, please include photos. No substitutions allowed once acceptance is confirmed in writing. May attach a menu.

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**Electric** - Please provide all information regarding electrical power requirements.

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### Category & Fees (Please mark booth category)

- Food Booth
- Novelty Food Booth
- Novelty Booth
- Business Display
- Large Business Item
- Non-Profit Adult Organization/Display Only
- Non-Profit Youth Organization/Display Only
- Dunking Booth
- Animals, Vehicles, Equipment, Mechanical Rides

12' X 12' Space Rental Fee: \_\_\_\_\_

Additional 12'x12' Space Fee: \_\_\_\_\_

Season Passes:# \_\_\_\_\_ @ \$30.00 each \_\_\_\_\_

**Total Fees** \_\_\_\_\_

Make Check or Money Order for the Full Amount Payable to: **Crawford County Fair Inc.**

**NOTE:** *Personal checks will not be accepted after May 31, 2020.*

### CONTRACT DUE:

April 1 - Printing deadline

**MAIL TO:** Crawford County Fair Inc.

**ATTN: Vendor Chairman**

PO Box 399

Cuba, MO 65453

I have read and understood all of the terms and agree to abide by the terms in the vendor contract.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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ROBERT CUMMINGS, Steelville  
Commissioner of District No. 1

LEO SANDERS, Leasburg  
Presiding Commissioner

JAROD BOAST, Cuba  
Commissioner of District No. 2

CRAWFORD COUNTY  
PUBLIC HEALTH NURSING SERVICE/HEALTH DEPARTMENT  
202 West Main Street  
P.O. Box 367  
STEELVILLE, MISSOURI 65565  
In Cooperation With  
Missouri Department of Health and Senior Services  
Phone: 573-775-2555  
Fax: 573-775-3826

### APPLICATION TO OPERATE A MOBILE FOOD ESTABLISHMENT

OPERATOR INFORMATION	MFE INFORMATION
<b>Operator Name:</b>	<b>Name of Mobile Food Establishment (MFE):</b>
<b>Mailing Address:</b>	<b>Location:</b>
<b>City/State/Zip Code:</b>	<b>Address:</b>
<b>Contact Information (if different):</b>	<b>City:</b>
<b>Email address:</b>	<b>Cell phone: (    )</b> <b>Other phone: (    )</b>
<b>Type of Mobile Unit:</b> <input type="checkbox"/> <b>Type 1 – Commercially packaged foods</b> <input type="checkbox"/> <b>Type 2-Non-complex food preparation</b> <input type="checkbox"/> <b>Type 3-Complex food preparation</b>	<b>Location where MFE will be parked/stored:</b>

*According to Crawford County Food Ordinance Section 8, Food Establishments in Crawford County are required to have a Food Permit. Food establishments are ranked and determined by a public Health Priority Assessment System. Your Food Establishment is currently ranked:*

- High: \$100.00** (Examples include full service restaurants, nursing homes, and hospitals)
- Medium: \$75.00** (Examples include grocery stores, schools, and fast food restaurants)
- Low: \$50.00** (Examples include convenience stores, mobile vendors, and coffee shops)

**Increase Frequency in Priority Assessment when any apply**

- History of a lack of active managerial control of foodborne illness risk factors.
- Involvement in foodborne illness outbreak.

**Crawford County Food Permits are valid January 1-December 31. Applications received after July 1 will be charged half of the annual fee.**

Include this form, or a copy of this form, with payment.  
Please make checks or money orders payable to:  
Crawford County Health Department  
PO Box 367  
Steelville, MO 65565

A mobile food establishment permit will not be issued unless this application meets all applicable requirements found in the FDA Food Code as summarized in the Mobile Food Establishment guidance document and the permit has been signed and approved by the local regulatory authority. Additionally, the undersigned is aware that non-compliance may result in closure of the mobile food establishment.

Applicants Name (Print): \_\_\_\_\_ Applicants Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**DO NOT COMPLETE INFORMATION BELOW – FOR OFFICE USE ONLY**

Application Approved <input type="checkbox"/> Yes <input type="checkbox"/> No* See reason below.	Risk Category <input type="checkbox"/> Food Service Type 1 <input type="checkbox"/> Food Service Type 2 <input type="checkbox"/> Food Service Type 3	Reviewer Signature/Title:  _____ Date: _____
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### **Fairs, Festivals, and Temporary Events**

A food establishment that operates for a period of no more than fourteen (14) consecutive days in conjunction with a single event or celebration is the focus of this section. Fairs, festivals and similar celebrations, as well as, dinners and other events sponsored by organizations serving food and open to the public are all examples of temporary events.

Temporary operations often require the food service to be set up out-of-doors or in locations where keeping food safe and sanitary is challenging. The popularity of mobile food operations has increased in recent years. A mobile food establishment refers to a food service operation that is operated from a movable motor driven or propelled vehicle, portable structure, or watercraft and that can change location. They vary in size and complexity, from large modular units to pushcarts.

Recommended guidance for mobile food establishments can be found [here](#). These guidelines should not be mistaken for or used in place of regulations that exist for permanent food establishments or food processing plants. In addition, many Local Public Health Agencies (LPHAs) require temporary event vendors to obtain a permit and/or inspection prior to opening/operating at an event.

The following actions and equipment are intended to be required for all temporary food operations including mobile food establishments:

#### **Booth**

The stand or booth should have overhead protection and in most cases, be fully enclosed. There may be openings for a serving window and a door for entry; however, the door is to be kept closed during operation. All food preparation, food storage, and service are to be done within this enclosed area. Screening material may be used for the walls, doors and serving window. However, screening may not be necessary if flying insects or other pests are absent due to the location of the food stand, the weather, or other limiting factors.

The floor of the stand should be hard, smooth, and constructed of easily cleanable materials. Asphalt, concrete, or plywood may be acceptable floor surfaces in temporary food stands.

#### **Hand Sink**

Adequate hand washing facilities consist of a hand-sink equipped with hot and cold running water, soap, and paper towels. A temporary sink set up can be made that consists of a vessel full of water with a spigot type dispenser, soap, paper towels, a wastebasket and a bucket to collect wastewater. The use of gloves or hand sanitizers is not a substitute for handwashing.

#### **Bare Hand Contact**

A food employee's bare hands may not touch ready-to-eat foods. Tongs, spatulas, deli tissues, or gloves must be used.

#### **Food**

All foods and beverages are to be from approved sources and prepared on-site or at a food establishment currently under inspection.